

Dear Faculty and Instructors,

Please help us get the word out to students and consider adding the following information to your Blackboard course site **and** your syllabus. Many students (and faculty) are still unaware of the academic success services available in the USF Tampa Library Learning Commons and on Learning Commons Online.

Two versions are provided below. The first and longer statement is designed for your Blackboard course site, we suggest you place it as a permanent announcement so it will remain open all semester. The second, very brief statement is designed for placement on your syllabus. If you have questions, please contact us: 974-2713

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***Version 1:***

*Longer version for your Blackboard course site. We suggest that you make it a "permanent" announcement item:*

**Need extra help? You have choices! Contact Tutoring & Learning Services**

974-2713 or LIB 206 or [www.usf.edu/learning](http://www.usf.edu/learning)

**Free Tutoring 974-2713**

Whether you need a place to drop in for quick questions or a weekly tutor, help is available. Tutoring and Learning Services is located on the second floor of the Tampa Library, LIB 206.

Free help is available in math, science, languages, reading, and study skills:

- **Scheduled Tutoring**  
Weekly appointments for Math, Sciences, Foreign Languages, CPT, and much more!
- **STEM Mart**  
Drop in tutoring for Calculus, Physics, Chemistry, and Biology
- **Chemistry Center**  
Drop in tutoring for Chemistry I, II, & Chemistry for Today
- **Math Center**  
Computer Lab and drop in support for College Algebra, Finite Math, Liberal Arts Math, and Pre-Calc
- **Online Tutoring - Smarthinking**  
Online tutors provide help from any computer in many general education courses, all you need is a USF NetID and password. Go to Blackboard > Academics tab

### **Writing Center 974-8293**

One-on-one writing assistance for all USF students, from first-year through graduate level, and for all stages of the writing process, from brainstorming to polishing. Visit the website to learn more: [www.usf.edu/writing](http://www.usf.edu/writing)

**Online Writing Center:** Also available is writing support via Smarthinking. Log in through Blackboard, under the Academics tab.

### **Study Skills**

- **Workshops**  
Free study skills workshops -- check the website for the schedule each semester
  - **Courses**  
Reading, Writing, and Learning Strategies courses for credit – check the website for descriptions and schedules
  - **Atomic Learning- Software Tutorials**  
Minute long videos and series to help learn over 130 software applications, including Adobe, Windows, Microsoft, and more!
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**Version 2:** *Short statement for your syllabus or blackboard course site.*

### **Free tutoring and writing help!**

For extra help in this class and many of your other courses, please be sure to visit Tutoring & Learning Services (LIB 206) and the Writing Center in the Library. Free tutoring in math, science, and more, as well as help with writing are available. For hours and further information, call 974-2713 or visit:

- Tutoring- [www.usf.edu/learning](http://www.usf.edu/learning)
- Writing- [www.usf.edu/writing](http://www.usf.edu/writing)
- Online: Blackboard > Academics tab