

CBCS FACULTY COUNCIL

February 27, 2017 MINUTES

11:00AM–12:00PM, Westside D

Attendees: Amy Davis, Mike Barker, Jolenea Ferro, Lyndsay Boggess, Guitele Rahill, Victor Molinari, Celia Lescano, Kathleen Moore, Tim Boaz

Guests: Julie Serovich, Catherine Batsche, Howard Goldstein

Topic	Discussion	Action
<p>Minutes from Oct. 24th & Nov. 14th meetings</p>	<p>➤ Chair Boggess welcomed the members to the meeting. Council members were asked to review the minutes from the Oct. 24th meeting first. A motion by Victor Molinari was made to approve the minutes. Mike Barker seconded the motion, which was approved by the remainder of the council. Next, the minutes from the Nov. 14th meeting were reviewed. A motion by Amy Davis was made to approve the minutes. Kathleen Moore seconded the motion, which was also approved unanimously by the remainder of the council.</p>	<p>*Minutes approved as drafted.</p>
<p>Dean’s Report</p>	<p>➤ Our online programs are doing really well. Some units are interested in certificate programs.</p> <p>➤ USF has commissioned an outside company to look at our portfolio and present five options to increase SCH and enrollment. Representatives will be interviewing Chairs, Deans, and faculty to get a community assessment (i.e. changing verbiage to attract more students and putting certificate programs online).</p> <p>➤ The Governor has asked Deans to reach out to employers (of USF alumni) in the community to find out if their needs are being met professionally. Though it is preferred that these meetings be 1-on-1 within the community, if it is at all possible to schedule a short meeting with the Dean on campus, that would be more time efficient (i.e. the Sherriff’s office who frequently employs Criminology students from USF). The meeting with the Dean should not be with the recruiter</p> <p>➤ The College of Education has undergone review. A preliminary drafted report was released last week and outlined recommendations to increase SCH and enrollment. The college is continuing to lose money and need to move forward. The college will remain intact and the Dean is currently serving on the search committee for the new Dean. The Provost wants some actions to be taken prior to hiring a new Dean.</p> <p>➤ The Agency for Community Treatment Services is interested in establishing a stipend for student working with faculty in the area of substance abuse.</p> <p>➤ Health Consortium-Sarasota/St. Pete wants to add more programs. However, they began presenting health related course proposals that are duplicates of USF Tampa offerings. USF Health wants</p>	

	<p>collaborative relationship between the campuses to ensure each entity is marketing to the correct audiences. The proposal had a few issues that needs editing.</p> <ul style="list-style-type: none"> ➤ It has been a difficult year for the legislature in regards to budgeting. The House and the Senate have not agreed on the format at this time. This session will likely end without a budget, so we will not be able to forecast a budget at this time. 	
<p>Report of Research Council</p>	<ul style="list-style-type: none"> ➤ The council has been asked to make recommendations to the Dean on ways of meeting the BOG metrics presented to the college at the beginning of the academic year. In regard to undergraduate research and meeting one of the metrics, it is important to note that IDS courses are available for various credits. The course numbers are IDS 2912 and IDS 4914. ➤ There have been concerns relating to IRB. Lately, that office has been making unreasonable requests and experiencing lengthy delays. ➤ There have also been issues surrounding international research. Howard has met with Kiki Caruson and Laurel Williams (USF World) to discuss possible solutions or at least having the proper infrastructure to deal with these kinds of issues. They recently received a small grant to help fund their efforts. ➤ At the October CRAN meeting, the FBI presented on ‘Counterintelligence awareness and the safety of intellectual property’. The Unit Research Administrators felt that this presentation was geared more toward faculty, and very informative. The FBI agents are willing to present at the Spring Assembly is the council agrees. ➤ The CBCS International Travel Award applications are due on March 3rd at 5pm. 	<p>*Council is in agreement with the FBI visit; Kerianne will finalize the arrangements.</p>
<p>Associate Dean’s Report</p>	<ul style="list-style-type: none"> ➤ Tenure & Promotion updates <ul style="list-style-type: none"> ➤ Applications have been completed and sent to the Provost Office. ➤ There was one mid-tenure review. No changes were made to the criteria, but clarification was given for unclear areas. ➤ Visiting applications do not count (Provost decision) ➤ Leave does not count toward your time toward promotion. ➤ We are down to one committee for the college. ➤ USF guidelines are not effective until next year, so faculty can choose to use the current CBCS guidelines or the new ones. ➤ Dean’s evaluation: The Provost has asked for the set-up of meetings with different groups (i.e. Department Chairs, Faculty Council, Dean’s Council) ➤ Teaching evaluations: There has been a low rate of return. A recent meeting on student success presented this issue. This is a major concern due to the effects on tenue and promotion. There are multiple forms of delivering assessments. Faculty can include it 	

	<p>in their syllabus, add it as an assignment, conduct mid-semester evaluations, etc. Carolyn has an ASHA template (rubric) for peer reviews. CSD is already using this. Please let Patty know if you would like to use it.</p> <ul style="list-style-type: none"> ➤ There was a discussion with Department Chairs on the efficient way to explain tuition waivers as they have an impact on revenue. Departments have been asked to develop a plan. We are shifting toward only using these waivers for full-time PhD graduate assistants. How does this affect Masters students? There are other ways to support. They can be hired as OPS employees. If the work is related to research or guiding them toward a professorship track, they can be written into grants. If they are doing clerical work, other options need to be discussed. 	
USF Senate Updates (Tim Boaz)	<ul style="list-style-type: none"> ➤ There is still an issue with vacancies on USF level committees. We have gone from 4 to 5 Senate representatives (Tim Boaz, David Eddins, Ray Miltenberger, Kim Crosland, Annette Christy) ➤ Committees with vacancies: <ul style="list-style-type: none"> ➤ Library Council; ➤ Council on Faculty Issues ➤ Faculty Council on Student Admissions ➤ Publications Council ➤ Other issues presented: <ul style="list-style-type: none"> ➤ Health consortium ➤ Rework of the College of Education ➤ General Counsel on 1st amendment rights: There have been issues around free speech, their limitation, and free speech vs. hate speech due to incidents on campus. ➤ The general education requirements need to be revamped. There is some controversy on how it will look when it is completed. The problem is the push to get courses listed without knowing what courses meet the requirements. ➤ Online course assessment report is available from Tim Boaz ➤ The IT Management Council proposal was approved. It included options for solutions to research-related issues. 	
CBCS Diversity Committee	<ul style="list-style-type: none"> ➤ The executive summary of the survey is available. The response rate was low and not considered an adequate response rate. ➤ There were five subcommittees created and some have already begun to meet. ➤ Dr. Liz Perkins attended the W.O.W. event to discuss the cultural climate survey with students. She reported that it went well. 	
Old Business	<ul style="list-style-type: none"> ➤ The edits to the governance document were approved in February. 	
New Business	<ul style="list-style-type: none"> ➤ We are now accepting nominations for the Dean's award. Drs. Ferro, Lescano, and Moore reviewed applications last year. New members need to be selected as reviewers, but the past reviewers can serve as alternates. 	

	<ul style="list-style-type: none">➤ We will need to vote for a new Council Chair and Vice Chair.➤ We are switching to one representative per department with a named alternative.➤ Please work on replacements for other committee vacancies.	
Next Meeting	*March 20 th , 2:30p-3:30p, Westside D	