

CBCS Faculty Council Meeting
Tuesday, February 27, 2018
11:30am – 12:30pm
MHC 1141

Attendees: Mike Barker, Christina Dillahunt-Aspillaga, Bryanna Fox, Kathy Hyer, Kathleen Moore, Tim Boaz

Guests: Catherine Batsche, Howard Goldstein, Julie Serovich, Steve Johnson

| Topic | Discussion | Action |
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| Approval of minutes from November & January | <ul style="list-style-type: none"> ➤ Chair Mike Barker welcomed participants to the meeting. Members were asked to review minutes from the November and January meetings. Tim Boaz requested edits in November minutes and they were approved as amended, first by Kathy Hyer and seconded by Mike Barker. Kathy Hyer requested a minor edit in the January minutes and were also approved as amended, first by Kathy Hyer and seconded Christina Dillahunt-Aspillaga. Both approved by all other members. | <p>*Council made additional edits to both November and January minutes before approval.</p> |
| Dean's Report | <ul style="list-style-type: none"> ➤ The university is monitoring the budget and legislature. There are issues with preeminence and performance based funding. The Senate and the House are unable to agree on a budget at this time. Based on how negotiations have been going, the finalization will be a last minute call. ➤ USF is watching adjunct negotiations. This will have major implications on our overall budget. It is very important to vote (majority plus one vote). If there are numerous adjuncts teaching similar courses, it may be time to consider hiring an instructor (it may cost more, but it is better for the college over time). ➤ Teaching plans for the Fall term are looking strong. Health Sciences are taking a lot of our classes. ➤ Reunification-Criminology and CSD have faculty at the St. Pete and Sarasota/Manatee campuses, so this is important. What we need to think about is...What opportunities will come of this? How can we incorporate faculty from other campuses into this college? Can we offer new programs? More information to come at the end of the session. | |
| Associate Dean's Report | <ul style="list-style-type: none"> ➤ General Education programs- 9 courses have been submitted. Four have been approved so far and one is still under review. ➤ Global road map-5 out of 6 departments completed it and have met with Education Abroad (CSD is very active). The handout created can be given to new students letting them know of opportunities by program. ➤ Provost Curriculum review-created a survey for Chairs to complete that is due in April. ➤ It is time to finalize elections of committee members (handout from Dr. Batsche). These vacancies can hopefully be filled by | <p>*Dr. Batsche shared handout listing courses and opportunities with council members.</p> <p>*Dr. Batsche gave council members the list of vacancies to be</p> |

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| | <p>March as some committees such as T&P, will start reviewing applications in March/April. The council can recruit members from their departments, but should note that the Dean elects half. The firm deadline of when vacancies need to be filled will be confirmed by Dr. Batsche.</p> <ul style="list-style-type: none"> ➤ Tenure & Promotion submissions have been implemented into an online format (Archivum). Bryanna Fox has used the format with mixed reviews. One of the critiques is that the ‘write up’ portion is limited to 8,000 characters. This seems limited, but she was able to submit full document as an attachment. The feedback from Provost it is preferred to keep 8,000 characters and their office is still working on changes. Departments were asked to name liaisons, and will be reminded by Dr. Batsche. These liaisons should be a staff person that can upload and give access to approvers. They will need to be trained. | <p>shared with their respective areas.</p> |
| <p>Report of Research Council</p> | <ul style="list-style-type: none"> ➤ A reminder was sent out about the CBCS international travel application due date (Friday, March 2nd). As long as the collaborations are international, attending a national conference should be fine. ➤ We are gathering an “inventory” of research infrastructure shared resources. If you know of people, spaces, or equipment that serve as good resources, let Howard know. ➤ Howard sent out a proposal timeline to receive feedback, especially on external reviewers’ deadlines. One known issue seems to be budget (should be earlier). ➤ Our CBCS Research website needs to be updated. Please look it over and provide any feedback so the page can be up to date. ➤ The JUMP Statistical package is good for qualitative information. This SPSS software links output to different areas and interfaces with SAS. It is great for teaching as well. In preparation for the event we have coming up (March 24th), there is an issue regarding space in the Marshall Center. The Oval Room has been reserved as well as smaller breakout rooms. Within a week, we have about 30 people over the cap. We may need to stream this event in order to accommodate more people, but IT won’t pay for it. <ul style="list-style-type: none"> ➤ Suggestion: Can there be more than one workshop? ➤ Suggestion: Students can reserve the Oval Theatre, although it is not an option for departments. | |
| <p>Faculty Senate Update (Tim Boaz)</p> | <ul style="list-style-type: none"> ➤ There was an email was sent for voting on constitution changes (previously selected by college). This should be a department level change, and these changes are awaiting the President’s approval. We hope this will happen by the Fall for Senate selections. The Criminology, Aging Studies, and Social Work departments need Senators (elected, not appointed by March 19th deadline). | |

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| | <ul style="list-style-type: none"> ➤ Council Vacancies (still allocated by college) are as follows: <ul style="list-style-type: none"> ➤ Technology & Research-Boaz ends at the end of the year, but will continue ➤ General Ed Council (2 vacancies)- Haley/Betancourt currently serving ➤ Graduate Council-Cohen/1 vacancy ➤ Publications Council-1 vacancy ➤ Research Council-Meng (ends this year and is the current Chair) ➤ Issues <ul style="list-style-type: none"> ➤ A workgroup has begun studying issues with predatory journals/conferences. They are trying to narrow down how we identify and avoid them. ➤ There was a presentation on tuition exchange program. How does it work? If you take students from another private university, candidates can select students from their institution. This includes spouses and children. ➤ Changes to Employee Tuition Program are tied up in Collective Bargaining. We are currently looking at cost of program and potential changes. ➤ Fay Howard (FUSE program) - have community college credits transfer to University admission | |
| CBCS Diversity Committee Update | <ul style="list-style-type: none"> ➤ Not discussed. | |
| College Budget Workshop | <ul style="list-style-type: none"> ➤ Not discussed. | |
| Instructor Working Titles | <ul style="list-style-type: none"> ➤ There was discussion of working title changes for Instructors (Level I, II, III). Changes will not be made at the University level, but can be made within the College. Suggestions have been made to align with titles currently used in other USF Colleges. These include: Instructor, Senior Instructor, Master Instructor or Instructor, Advanced Instructor, Senior Instructor. Discussions will take place in each Department during Faculty meetings. Input and feedback will be provided to the Faculty Council. After discussions are held within each Department, there will be an opportunity to vote on the suggested change via a Qualtrics Survey. | |
| Old Business | <ul style="list-style-type: none"> ➤ Not discussed. | |
| New Business | <ul style="list-style-type: none"> ➤ Not discussed. | |
| Next Meeting | <ul style="list-style-type: none"> ➤ Thursday, March 30th @ 11:00am | |