

CBCS FACULTY COUNCIL
Feb. 2, 2012 MINUTES
2:30 PM – 4:00 PM, Westside D

Attendees: Ross Andel, Mary Armstrong, Tim Boaz, Sarah Desmarais, Charlotte Dixon, Robin Ersing, Bill Haley, Wesley Jennings, Tom Massey, Nan Park, Christine Sellers

Topic	Discussion	Action
Approval of Minutes	Chair Sellers asked Council to review Dec. 6, 2011 minutes for approval; Tom Massey made a motion to approve the December 2011 minutes with one minor correction; Bill Haley seconded the motion. Vote taken.	December minutes were approved
T&P Document	Chair Sellers announced that the Tenure & Promotion Guidelines have been voted on and approved by the faculty. Out of 92 faculty members, 58 cast votes (68%): 56 voted yes, 1 no, 1 abstained. The document has been forwarded to Dean Batsche who has sent it to the Provost's Office for final review and approval. Chair thanked all the committee members who participated, and acknowledged Holly Hills who chaired the original workgroup, for their hard work over the past several months.	
Non-tenured Promotion Document Workgroup: Tim Boaz Ross Andel Robin Ersing	<p>The current promotion guidelines for the 3 non-tenure track career paths contained guidelines for the membership of the college-level promotion committees that were inconsistent with those outlined in the CBCS Governance Document. The workgroup felt that it would be preferable to have consistent procedures for these committees with regard to the selection, make-up, terms, etc. of the committees, and that the guidelines for these should adhere to consistent principles with regard to conflicts of interest, methods of selection and appointment, and who should be eligible to vote on promotions. The language in the CBCS Governance Document regarding these issues is comparable across the 3 career paths, and these are in turn consistent with those for the tenure-track faculty.</p> <p>It was recommended that the documents have consistent language; therefore, the workgroup suggested that the Promotion document refer back to the Governance Document for specifics for each type of track.</p> <p>Mary Armstrong brought concerns from her department regarding the composition of the committees reviewing Research track faculty – many felt tenured professors were not knowledgeable enough on Research to adequately evaluate the Research faculty. Bill Haley felt each track should have the ability to review and have input into the process. It was decided to ask the departments for faculty members from the affected tracks to join Tim Boaz's workgroup to review the T&P document and assist in bringing it in alignment with the Governance document.</p>	Council members to request volunteers from their departments and provide names to the Chair. Chair to inform Dean Batsche about the formation of this workgroup.

<p>CBCS Governance Document Amendments</p>	<p>Chair Sellers presented the proposed amendments to the CBCS Governance Document that were discussed informally at the December 6, 2011 meeting</p> <p>Recommendations were made as follows:</p> <p>General Issues: Use of “CBCS” throughout the document to refer to the college and to remove the reference number of department in the college and to remove language describing how to establish committees already formed. Tim Boaz made the motion to accept these changes and Tom Massey seconded the motion. Vote was taken.</p> <p>Chair & Vice Chair Elections: recommendation - the chair and vice chair will be elected during the last meeting of the Spring term by those Council members whose membership will continue to the following year. Motion by Tom Massey, seconded by Bill Haley. Vote taken.</p> <p>Number of Council meetings per year: recommendation to change language from quarterly to: meet at least twice in the Fall Semester and at least twice in the Spring Semester to accommodate 9-month faculty. Motion by Mary Armstrong, seconded by Robin Ersing. Vote taken.</p> <p>Electronic vote by Council Members: Members of the Council may be polled by electronic vote. Motion by Bill Haley, 2nd Ross Anzel. Vote taken.</p> <p>Replacements for Tenure & Promotion Committees: Dean will submit a list of names for the replacement of members on the committee; the Faculty Council will review the recommendations and vote on the nominees. Motion by Tim Boaz, seconded by Ross Anzel. Vote taken.</p>	<p>Motion passed</p> <p>Motion Passed</p> <p>Motion passed</p> <p>Motion Passed</p> <p>Motion Passed</p>
<p>Academic Program Planning Committee</p>	<p>Faculty Council was asked to identify 3 faculty members willing to serve on this committee. Dean Batsche will also identify 3 chairs to serve. Bill Haley volunteered to serve on the committee.</p>	<p>Chair Sellers will forward email with details about the committee. Council members to send nominees to Chair Sellers</p>
<p>Professional Development Leave Peer Review Committee</p>	<p>Requesting two professors to serve on committee– must be at same level or higher than applicant. Two suggestions: Scott Young & Sharon Hodges</p>	<p>Chair Sellers will forward these names to Cindy Stark.</p>

College-wide committee for teaching	Tim Weil contacted Chair Sellers about establishing an open forum for instructors to discuss teaching techniques and other concerns that occur in the classroom. Discussion followed, some departments do this during faculty meetings; Academy for Teaching and Learning Excellence has information; faculty listserv may identify professors with answers or solutions. Possibly establishing a listserv for non-tenured faculty where tenured professors could respond to questions. Ross Andel's name was mentioned as a good contact.	
New Dean	Chair Sellers announced Dean Serovich will visit the college on April 10 th ; waiting for the itinerary to be confirmed; a reception is planned.	
Next Meeting dates	Two meeting dates were set: March 8 th 2:30 PM – 4:00 PM April 26 th 2:30 PM – 4:00 PM Both meetings will be held in Westside D	