

## FACULTY GOVERNANCE COUNCIL

February 4, 2013 MINUTES  
11:00 AM – 12:30 PM, MHC 1503

**Attendees:** Ross Andel, Charlotte Dixon, Amy Cohn, Wesley Jennings, Kathleen Heide, David Kondrat, Emily Plowman, Tom Massey, Hongdao Meng, Randy Otto, Nan Park

**Guests:** Julie Serovich, Nancy Wisgerhof, Catherine Batsche

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<p><b>Review of Minutes</b> Nov. 9, 2012 Mtg.</p>	<p><b>Chair Andel</b> welcomed the committee to the meeting; introductions followed. The Council was requested to review Nov. 9, 2012 minutes for amendments; Kathleen Heide made a motion to approve the minutes as presented; David Kondrat seconded the motion.</p>	<p>Nov. Minutes were approved.</p>
<p><b>Dean Serovich</b></p>	<p>Dean Serovich reported that faculty searches are occurring, we have eleven more to fill; if needed, we will hire “visiting” faculty if we can’t fill position this year.</p> <p>Budget - Chairs will have a half day retreat. CBCS was asked for a 2% cash reduction (\$395,000), the Dean’s Office covered it. We are being asked for a 1.75% (\$340,000) permanent reduction for YR 2014. The Dean’s Office has no cash available. We’ll also need to plan for 1-5% cut for the following year.</p> <p>Five year strategic Plan: much the same as before but more aggressive goals, such as increasing F/S ratio. Dashboard will track five required metrics plus up to five additional metrics such as student credit hours and number of graduate degrees.</p> <p>Visibility: need to get more information about the college/university on website; trying to identify how best to accomplish this. Dean has met with webmasters; she has asked everyone to contribute information to be published.</p>	
<p><b>Awards Committee</b> <b>Dean Serovich</b></p>	<p>Faculty awards: one metric will be faculty &amp; student awards. All awards need to be registered with the University. The Dean has reviewed CV’s and found some items not reported or items that have potential if pursued. Discussion followed and suggestions were made as to the type of awards. A sub-committee was formed to set up standards, compile a list of existing USF awards and to develop a statement for the Faculty Council’s role.</p>	<p><b>Sub committee:</b> Kathleen Heide, Randy Otto, Tom Massey, Daniel Meng, Ardis Hanson</p>
<p><b>Faculty Exit Process</b> <b>Nancy Wisgerhof</b></p>	<p><b>Nancy Wisgerhof</b> discussed having a process for exit interviews with departing faculty; possibly implementing a satisfaction survey.</p>	<p><b>Ross Andel</b> and <b>Nancy Wisgerhof</b> will present “best” practices proposal at next meeting.</p>

<b>Calculating H-index and G-index</b> <b>Ardis Hanson</b>	<b>Ardis Hanson</b> shared a power point presentation explaining the index process; she will put it on college website. Currently USF uses Google Scholar; however it has a lot of duplicates and other information which would need to be clean up before calculating the number of publications.	<b>Ardis Hanson</b> to post power point on website and send to Ross Andel
<b>Research Professor Promotion Guidelines</b> <b>Catherine Batsche</b>	Catherine Batsche reported the guidelines have sent to the research faculty for review and comment; she has received only minor formatting responses. The next step is to send it to a vote.	
<b>Next meeting</b>	<b>TBA - Spring</b>	<b>Andel Ross</b> will notify