

FACULTY GOVERNANCE COUNCIL

March 5, 2014 MINUTES

2:00PM– 3:30PM, Westside D

Attendees: Marion Becker, Pat Carr, Michelle Bourgeois, Bill Haley, Ryan Henry, David Kondrat, Ray Miltenberger, Rachael Powers

Guests: Julie Serovich, Nancy Wisgerhof, Holly Hills, Catherine Batsche

Topic	Discussion	Action
Review of Minutes: Feb 5th	Vice Chair Kondrat welcomed the participants to the meeting. Members were asked to review the minutes of the Feb 5 th meeting. Several corrections were requested; a motion was made by Marion Becker to accept the minutes with corrections, seconded by Bill Haley. The minutes were approved unanimously.	Feb 6 th minutes approved
Dean Serovich update.	The legislators are now in sessions and the university is monitoring the activities of the committees, there is nothing new to report. On-line course reviews are continuing, It appears there is a backlog of courses that still needS to be reviewed by June 30 th .	
Annual Faculty Evaluations Guidelines; Service Evaluations	Discussion continued from the previous meeting regarding the guidelines for Tenure & Promotion, specifically service. Each department representative discussed his/her department’s guidelines on service, the percentage of time allotted to assignments and how they were weighted in the evaluation process. Discussion revealed there are no equitable measurement for service across departments; each department handles it differently. Regardless as to how many hours a faculty member may actually spend on Service it may only be 5% of his/her assignment. It is especially hard on Junior Faculty who are discouraged from doing service in the community and are asked to focus on research and grants. A question was asked as to how departments count publications (forthcoming- accepted- published) and when to count them towards evaluation. Again there are variations; some departments only count “published,” others count both published and accepted across a window of time, and are not concerned about duplication from one year to the next. Membership in national organization, holding office and chairing committees bring national prominence to the department and the university; should these be weighted higher in evaluating	

	<p>service? The percentage of faculty assignments ranged from 5% to 20%, a clarification of how best to measure service is needed, and Chairs are responsible for setting the standard for their department and should have some flexibility and take into consideration the rank of the faculty and the percentage of their assignment to results. Historically the FMHI is mandated by legislation to provide service to the community up to 20% of assignment. There is a need to open the conversation with department and chairs to make the evaluation guideline more equitable. How best to do that will be discussed this further at the next meeting.</p>	
<p>Research Associate & Technical Assistant</p>	<p>Research Associates has four different pathways; the Research pathway is unique to our college and Catherine Batsche is asking for help from the departments' chairs and faculty to help define the guidelines for the Technical Assistant. A draft was submitted for review. Catherine is going to post on Canvas website; departments review and make comments by March 28th. The draft will then be voted on and if passed, forwarded to the Provost and union for review.</p>	<p>Catherine Batsche will post draft on Canvas for review and comments.</p> <p>Deadline 3/28/14</p>
<p>Instructor Early Promotion</p>	<p>There are no criteria or guidelines for early Instructor promotions; need some help in setting guidelines and clarifying procedures. An AD HOC committee was suggested to do this work; chairs will make recommendations for the committee membership and Faculty Council will vote. Catherine has asked each FC member to bring this information back to their departments</p>	
<p>Next Meeting TBA</p>	<p>Fall Assembly scheduled for April 16, 2014 in the Atrium Lobby, 2PM – 3:30Pm</p> <p>Meeting adjourned</p>	<p>Carroll to Doodle</p>