**Attendees:** Ross Andel, Pat Carr, Amy Cohn, Charlotte Dixon, Wesley Jennings, Kathleen Heide, Tom Massey, Daniel Meng, Ray Miltenberger, Nan Park

**Guests:** Lisa Rapp, Dean Serovich, Catherine Batsche, Nancy Wisgerhof.

### Review of Minutes

- **Chair Andel:** welcomed the committee to the first meeting of YR 2012-13; introductions followed. The Council was requested to review April 26th minutes for amendments; Wesley Jennings made a motion to approve the minutes as presented; Kathleen Heide seconded the motion. 
- **March Minutes were approved.**

### Dean Serovich

- **Dean Serovich** addressed issues of the hiring & travel FREEZE; which was implemented by the University on Sept. 4th thru January 1, 2013. The CBSC college has 15 line positions to fill plus 3 additional lines for the STEM program. All of these hires are on track and will not be affected by the FREEZE. All hires are for faculty, instructor or advising lines to support student success. Loss of staff may result in a loss of a line position unless you can demonstrate it will negatively affect student success or have a negative budgetary effect on the dept/college. Future faculty hires are likely to be exclusively for 9 months appointments.

### Nancy Wisgerhof

- **Nancy Wisgerhof,** Director, CBCS Human Resources, introduced herself and stated she was excited about working with the college.

### Appointment & Promotion Research Professor Career Path Document

- **Chair Andel** led a review and discussion of the contents of the document; each page was reviewed for adherence to the approved CBCS Governance Document and for the correctness of the procedure. Language was revised and voted on by the members. Additional time will be needed to complete this task, it was agreed to schedule another meeting in Nov to complete the review.
- **Andel** to make corrections and send document to members/post on Blackboard
- **Andel** will send a doodle out to schedule the Nov. meeting.

### Addendum

- After the last meeting of the 2011-2012 academic year, Mary Armstrong, who was voted a Vice Chair for academic year 2012-2013 during the last meeting, contacted the Chair to decline her election and was replaced on the council by Ray Miltenberger; Chair Sellers sent notification to the Council members and requested nominations to fill the position; Tom Massey was elected to serve as the Vice Chair for academic year 2012-2013