

CBCS FACULTY COUNCIL

Oct 7, 2011 MINUTES
9:00 AM – 10:30 AM, MHC 1503

Attendees: Ross Anandel, Yael Arbel, Tim Boaz, Pat Carr, Sarah Desmarais, Charlotte Dixon, Robin Ersing, Bill Haley, Wesley Jennings, Nan Park, Christine Sellers

Topic	Discussion	Action
Review of Minutes May 6, 2011 Mtg. Sept. 9, 2011 Mtg	Chair asked for Council to review May 6 th minutes for amendments; Bill Haley made a motion to approve the May minutes; Ross Anandel seconded the motion. Minutes was approved by vote. Bill Haley made a motion to approve the Sept. 9 th minutes; Ross Anandel seconded the motion. Minutes was approved by vote.	All Minutes were approved.
Dean’s Council Mtg Oct 6, 2011	Christine Sellers and Tim Boaz attended the Faculty Council; Summary of discussion: <ul style="list-style-type: none"> • Dean Batsche commented that grant awards were slightly behind last year’s; however several awards are pending that would increase awards over last year’s total – very pleased. • SCH is on target for college. • Budget: “Just-in-Time Model, spend down surpluses before asking for new funding. This is back to the old model of spending total amounts yearly. This applies to “start-up funds” as well. • RIA policy: 1/3 PI, 1/3 Dept, 1/3 College for Indirect Cost distribution. Discussions as to how to handle RIA funds when PI leave the University; would like funds cashed out before PI leaves. 	
Dean Search	Tim Boaz reports: <ul style="list-style-type: none"> • Search committee met with Search Firm and received 18 candidates applications to review; field was narrowed to 8 candidates to be interviewed Oct 24th -28th at the Airport. The candidates will be narrowed to 3-4 final candidates who will be invited to interview at the University. Several indicated the eight candidates represented most of the disciplines of the college and felt good about the candidates. • Faculty Council had asked to be included in the interview process; the Faculty Council is scheduled to meet with the candidates during the time allotted for the Dean’s and Chairs of the colleges from 1:30PM – 2:15 pm 	
Fall Assembly	Oct. 20 2011, 1:00PM – 3:00 PM in MHC Atrium; Draft Agenda was presented by Christine Sellers for review and comments: <ul style="list-style-type: none"> • Standing Committees ; rosters needed • Report from Faculty Senate – Greg Teague • Research Highlights – Fulbright Scholarship 	Sellers to request list of standing committees from Cindy Stark. Sellers to contact Greg Teague. Sellers ask John

	<ul style="list-style-type: none"> • FMHI Director Report was suggested by Bill Haley • Introduce New Faculty Members suggested by Nan Park • Ross Andel has a document from previous assemblies with suggestions & comments, he will share with committee. 	<p>Petrila to comment on his Fulbright experience. Sellers to request list of new faculty members from Cindy Stark. Ross Andel to send document to Sellers.</p>
<p>New appointments to Tenure & Promotion (CAS) Committee</p>	<p>Faculty Council was asked to approve the appointments of Bill Haley & Marion Becker to a special ad hoc committee of the Tenure & Promotion (CAS) Committee to allow for the review of a CSD candidate, the appointments were needed to correct the composition of the review committee to allow three full professors from a different discipline than the candidate to conduct the review. Ross Andel made a motion to approve Marian Becker for the committee; Bill Haley seconded the motion; a vote of the majority members approved her appointment. Charlotte Dixon made a motion to approve Bill Haley for the committee; Ross Andel seconded; a vote of majority members approved for Bill Haley appointment.</p>	<p>Marion Becker and Bill Haley were approved for appointment.</p>
<p>Tenure & Promotion Work Group.</p>	<p>Holly Hills presented a process of development for the Tenure & Promotion Document: The work Group is comprised from representatives from all departments of the College and given direction from Dean Gonzales to operate as a “work group” to develop the existing document through collaboration with departments and faculty. The work group membership was broken up into small groups and were assigned specific topics to review and bring back their suggestions and document to the full work group for approval. The draft document is now ready for review by the Faculty Council. Areas for discussion:</p> <ul style="list-style-type: none"> • Shelving of document: it is typical for documents to wait up to one year prior to taking effect after an approval vote to allow for sufficient review by faculty, depts. and union. The Provost has requested for this option to be brought before the faculty for comment. Should this procedure be followed? • Grandfather system: how should this new procedure affect those faculty members who are currently seeking tenure & promotion? Work Group has been instructed to write a Memo as to the procedure to be followed. • Approval procedures: a discussion followed as to which group (T&P Work Group or Faculty Council) would actually approve the final document for submission to Dean and Provost for approval and ratification. The consensus of the Faculty Council was that the Council should have the final approval once the T&P workgroup has a finalized a draft of the document. • Holly Hills stated a timeline had been established for the approval process by the work group which she would share with the Faculty Council for review. 	<p>Sellers to present timeline & procedures to Dean Holly Hills to send timeline document</p>

	<ul style="list-style-type: none"> • Bill Haley’s motion: The Faculty Council will be the body to accept and approve recommendations and suggestions from the faculty to the proposed Tenure & Promotion document and will submit a final version to the track faculty for a vote. Ross Andel seconded the motion; the motion was approved by vote of the Faculty Council. • Holly Hills was named the “Special Assistant to the Dean” for chairing the Tenure & Promotion Work Group, she will continue to assist the Faculty Council in finalizing the document. • Bill Haley motion: Asked the Faculty Council to show their appreciation to the hard work and dedication of the members of the Tenure & Promotion Work Group over the past months to bring this successful document to draft. Ross Andel seconded the motion; the motion was approved by member vote. 	<p>to Sellers</p> <p>Motion approved.</p> <p>Motion approved.</p>
<p>Tenure & Promotion Document Review</p>	<p>Nan Park – page 5, 1st paragraph, last sentence. Requested clarification of language – what would be counted towards tenure? Will only published articles be counted? No, all research activities are counted for Tenure.</p> <p>It was determined there was not sufficient time to address all the questions and concerns of the Tenure & Promotion document in this meeting; therefore a special meeting will be held on Oct 21, 2011 from 9:00 AM – 12:00 PM in MHC 1503 to address and review the document. It was decided that the draft copy of the T&P document would be sent to each department representative; they would distribute to their faculty and request comments and suggestions be forwarded to their representative by Oct. 19th. The representative would then send those suggestions to Christine Sellers who would mark-up the draft; the draft would then be ready for review at the special meeting scheduled on Oct. 21st for the full Council review.</p>	<p>FC representatives to seek comments & suggestions from their faculty to the draft copy of the Tenure & Promotion document by Oct 19th.</p> <p>Tenure & Promotion Document review MTG – Oct 21st 9-12; MHC 1503</p>
	<p>Meeting adjourned</p>	